PECIPTA 2009 MOU/MOA SIGNING CEREMONY

General Information

1. This event is open **ONLY to registered PECIPTA 2009 Exhibitors.**
2. The signing ceremony will be held at KLCC at a time, date and venue to be determined by the organizing committee.

Role of the Signatories

1. Each University must prepare their own signing documents, press releases/statements and introduction remarks for the ceremony, and must be represented by the signatories.
2. Universities must invite their own guests and confirm their attendance. The organizer will provide a standard PECIPTA07 invitation card to participating Universities.
3. Only a maximum of seven (7) seats will be available at the signing table.
4. Each signing must have a maximum of 3 signatories, 3 witnesses (tri-partite signing) and one VIP (Observer).
5. Each entry will be given pre-assigned slots of 20 minutes each by the organiser. Universities can submit multiple MoU/MoA but all signing must be completed within their given slots.
6. Each University must adhere to the generic programme as follows:-
   a. 10 minutes for Introduction of MoU/MoA,
   b. 10 minutes for Signing, exchange of documents and photo session,
7. MoU/MoA signed must be within the clusters stated below, and must adhere to the PECIPTA 2009 overall guidelines:-
   a. Biosciences and Biotechnology
   b. Physical Sciences and Engineering
   c. Information Technology and Communication
   d. Health and Allied Sciences
   e. Social Sciences and Humanities

Role of the Organiser

1. Obtain participation from participating Universities.
2. Prepare the scheduling of the MoU/MoA signings.
3. Provide the physical facilities for the signing,
4. Assist the event manager in providing details about the schedule and nature of MoU/MoA to be signed to the media.
5. Provide a standard invitation card for witnesses and guests of the signing bodies.